



Maintenance Permission to Enter

All Timbers Maintenance is completed by Fort Drum Mountain Community Homes technicians.

Permission to Enter (PTE) allows authorized Fort Drum Mountain Community Homes Property Management/Maintenance staff to enter a home for the purpose of completing service requests or to complete necessary inspections or preventative maintenance.

By indicating below Permission to Enter rights, I understand that Fort Drum Mountain Community Homes Property Management/Maintenance staff may enter my home to complete the service requests and maintenance event when no one is present. I also understand that the staff/technicians will knock and announce their presence before entry.

By declining Permission to Enter below, I understand the following:

1. To receive maintenance service, an adult resident must be present for the maintenance personnel to perform the repairs or service. The work will be complete during normal business hours.
2. The resident assumes liability for any damages incurred to the residence or personal belongings as a result of residents' missed appointments; i.e., failure to have a plumbing leak corrected leading to water damage.

Fort Drum Mountain Community Homes reserves the right to enter the home in the event of an emergency, regardless if Permission to Enter is granted.

I understand that any time I desire a change in this Permission to Enter status, I must fill out and sign a new Permission to Enter form.

_____ I DO _____ I DO NOT grant Permission to Enter for the completion of service requests and necessary inspections or preventative maintenance.

Building: _____

Apartment Number: _____

Resident Signature

Date

Timbers Representative Signature

Date