



# Winn Residential

## APPLICATION FOR EMPLOYMENT

WE DRUG TEST ALL APPLICANTS  
CONSIDERED FOR EMPLOYMENT

Please answer all questions in full. Winn Residential is an equal opportunity employer and does not discriminate on the basis of age, color, national origin, race, religion, sex, sexual orientation or handicap.

Date: \_\_\_\_\_

P E R S O N A L	Last Name		First		Middle		
	Other Names Used (Last 7yrs.)						
	Street Address		City		State	Zip	
	Telephone			Social Security Number			
	Previous Address (last 7yrs.)		City	State	Zip	From	To
	Previous Address		City	State	Zip	From	To
	Previous Address		City	State	Zip	From	To
	Position Desired			<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time			
	Date Available to Begin Work			Salary Desired			
	Have you ever applied to this company before? <input type="checkbox"/> Yes <input type="checkbox"/> No						
	If "Yes" above, list when and where:						
	Are you legally eligible for employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No PROOF OF CITIZENSHIP OR IMMIGRATION STATUS WILL BE REQUIRED UPON OFFER OF EMPLOYMENT						
	<i>Poor driving record may be grounds for denial or termination of employment.</i> Do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No			Are you 18 yrs. of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No			
	Driver's License Number			State	Expiration Date		

List all diplomas, degrees or certifications you have obtained from high school, college, university, trade or occupational schools, *Dates of attendance for verification use only.*

E D U C A T I O N	Name and Address of School	Degree or Diploma	# Years Completed	Major	Dates of Attendance



<b>SPECIAL SKILLS AND QUALIFICATIONS</b>	Summarize special skills and qualifications acquired from employment or other experience (licenses, certifications, languages spoken, computerskills, etc.)
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Applicants having sealed conviction records on file with the Department of Probation may disregard reference to under seal convictions in answering any of the following questions:

<b>SEALED RECORD NOTICE</b>	Have you been convicted of a misdemeanor within the past five years? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If "Yes" to above, list any and all misdemeanor convictions except, applicants may answer "No" with respect to a first conviction for either drunkenness, simple assault, speeding, minor traffic violations or disturbance of the peace.
	Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If "Yes" to above please list all felony convictions.



**PLEASE READ BEFORE SIGNING**

If you have any questions regarding the following statements, please ask them of an employment interviewer before signing.

This application will be given every consideration, but our receipt of it does not imply that you will be offered employment.

"It is unlawful to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability."

I authorize all information contained in this application and any accompanying resume to be verified prior to and anytime during my employment. I understand that any false information, omissions or misrepresentations of facts called for in this application may result in rejection of my application or discharge at any time during my employment. I also understand that under the Fair Credit Report Act, this investigation may include an Investigative Consumer Report, including information regarding my character, general reputation, and personal characteristics. I authorize **WinnResidential** and/or its agents, including consumer reporting bureaus, to verify any of this information including, but not limited to, criminal history and motor vehicle driving records. I authorize all persons, schools, companies and law enforcement authorities to release any information concerning my background and hereby release any said persons, schools, companies and law enforcement from any liability for any damage whatsoever for issuing this information. In processing this employment application, **WinnResidential** will request a police and/or credit report about you. You have the right to request **WinnResidential** to completely and accurately disclose to you the source for those reports. I also understand that the use of illegal drugs by me during working time or on non-working time is prohibited. Likewise, being under the influence of drugs or alcohol during working time is prohibited and may be grounds for my termination. I am willing to submit to drug testing conducted by an agent of **WinnResidential** to detect the use of illegal drugs prior to employment and to test for drugs during my employment with **WinnResidential** according to the company Drug Free Workplace Policy.

I understand that nothing contained in this application or in the interview process is intended to create an employment contract between **WinnResidential** and me. Should I become employed by **WinnResidential**, I understand my employment will be at-will.

I hereby acknowledge that I have read and understand each of the above statements.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_